

Recruitment of Assistant Legal Advisor through CLAT-2017 Examination for LLM

Oil and Natural Gas Corporation Ltd. (ONGC), a "Maharatna" Public Sector Enterprise, and India's flagship energy major is engaged in Exploration and Production of Oil and Gas in India and abroad. A global player in energy, it contributes about 65% of India's domestic Oil and Gas production. Currently, ONGC through its subsidiary ONGC Videsh is India's largest Transnational Corporate with overseas investment of over 10 billion USD in 17 countries.

ONGC offers one of the best compensation packages in cost to company (CTC) terms in the country with opportunity of merit-oriented advancement in a professionally managed organisation focused on growth.

ONGC is looking for promising, energetic and young persons with bright academic record to join the organization as **Assistant Legal Advisor at E1 level**.

The pay scale is in the grade of Rs. 24,900 - 50,500/- (Under revision w.e.f. from 01.01.2017) with an increment of 3% per year. Besides Basic Pay, the employee is entitled to allowance @ 47% of Basic Pay under Cafeteria Approach, Dearness Allowance, HRA/Company Accommodation, Mining Allowance, Contributory Provident Fund, Conveyance Maintenance, Substantial Performance Related Pay (PRP), Medical Facility for self and dependents, Gratuity, Post Retirement Benefit Scheme and Composite Social Security Scheme as per Company rules.

Details of Posts:

S. No.	Designation & Level	No. of Posts				Total	Post Identified for PWD
		UR	OBC	SC	ST		
1.	Assistant Legal Advisor - E1 level	09	03	02	01	15*	OL, BL, OAL, B, LV

*Reservation for PWDs:

2 posts reserved for PWD(VH) which includes 1 backlog post reserved for PWD(VH) category of 2016 recruitment drive (Advt.2/2016(R&P)), if suitable candidate of VH category is not available against 1 backlog post then PWD candidate of other category may be considered.

Abbreviations Used: B=Blind, LV= Low Vision, OAL= One Arm & One Leg, OL= One Leg, BL=Both Legs.

2. Minimum Eligibility Criteria

Category of posts	Age limit as on 01.01.2017	Essential Qualification
Unreserved	30 years	Graduate Degree in Law (Professional) with minimum 60% marks. Practicing advocate with 3 years experience would be preferred for all categories.
OBC	33 years	
SC, ST	35 years	
Persons with Disabilities(PWD)	40 years (further relaxed by 3 yrs for OBC and 5 years for SC, ST)	
Departmental candidates	Age relaxation will be extended to departmental candidates to the extent of their services rendered in ONGC	
Ex-Service men (General, OBC, SC,ST)	35 years (Notification No.39016/10/79-Estt(C) dated 15.12.1979, 36034/1/2006-Estt (Res) dated 04.10.2012, OM.36034/2/2013-Estt (Res) dated 08.04.2013)	

Note:

- The degree offered by Institutions/ Universities should be approved/ recognized by the necessary statutory bodies for employment to posts and services under the Central Government like Association of Indian Universities (AIU)/UGC/AICTE etc.
- Wherever CGPA/ OGPA/ CPI/ DGPA or letter grade in degree is awarded, equivalent % of marks should be indicated in the application. Calculation of percentage of marks as per university / Institute rules in the qualifying degree is as per university/ institution rules. Please also obtain a certificate to this effect from the Univ. / Instt, for submission at the time of interview.
- Students in the final semester of the qualifying course can also apply. However, they must be able to produce mark sheet and course completion certificate with minimum 60% of marks in the essential qualification on or before 15.07.2017 failing which their candidature will be treated as cancelled.** In cases where division/ class and percentage equivalence certificate is not given by the Institute for relative grades (CGPA/OGPA/CPI/DGPA etc.), the equivalence will be established by dividing the candidate's relative grade with maximum possible corresponding scale and multiplying the result with 100
- As per the notification issued by CLAT Authorities for CLAT-2017, the eligibility criteria is different than that of ONGC but for recruitment for **Assistant Legal Advisor in ONGC the minimum eligibility criteria would be as per Para 2 above**
- For getting the benefit of reservation under OBC category, the name of caste and community of the candidate must appear in the '**Central list of Other Backward Classes**' available on National Commission for Backward Classes (NCBC), Government of India website www.ncbc.nic.in. The candidates must not belong to creamy layer. Candidates seeking reservation as OBC, will have to submit at the time of interview, caste certificate, ONLY in the prescribed proforma meant for appointment to posts under the Government of India from the designated authority indicating clearly the candidates caste, the Act/Order under which the caste is recognised as OBC and the Village/Town the candidates is ordinarily resident of.

f. Prescribed format of the caste certificate for OBC, SC, ST for employment in government under taking is down-loadable from www.ongcindia.com.

g. OBC candidates must ensure that they possess the latest Non-Creamy layer certificate of Government from time to time. A certificate containing any variation in the caste name will not be accepted.

3. SELECTION PROCEDURE:

3.1. Eligible candidates meeting age and minimum eligibility criteria of ONGC as para 2 above will be required to appear in Common Law Admission Test (CLAT) – 2017 Conducted by Chanakya National Law University (CNLU), Patna for the purpose of admission in post graduate programme (LLM) in the National Law Universities. Candidates meeting the minimum eligibility criteria as per para 2 above will be shortlisted on the basis of CLAT-2017 Score for posts graduate courses (LLM) to be held on 14th May 2017.

3.2. Score from ONLY CLAT-2017 examination is valid for this recruitment exercise under this advertisement. Score from previous CLAT examinations are not valid.

3.3. Candidates will be short-listed on the basis of CLAT-2017 Score for LLM as per the criteria decided by the ONGC Management for further selection process subject to their meeting the eligibility criteria with regard to age, qualification etc.

3.4. Final Selection will be on the basis of scores obtained by the candidates in CLAT-2017 Examination for LLM, Educational Qualification(Including additional inline higher qualification) and performance in personal Interview. If total marks are identical than order of merit will be fixed on the basis of performance (Weightage of CLAT Score+ Marks in Interview) and if both (Total Marks & Performance) are identical than the one older in age is considered senior for release.

3.5. Departmental candidates shall be given first consideration in matters of selection while other things such as qualification, eligibility and selection criteria etc. remain the same.

4. HOW TO APPLY:

4.1 Application is a **two stage process i)** On-line registration for **CLAT-2017** examination for LLM to be held on 14.05.2017 **ii) Online** Application to ONGC with relevant link available at www.ongcindia.com along with **CLAT-2017 registration number**.

4.2 Candidates are required to first submit their application ON-LINE for **CLAT-2017** examination following the steps prescribed in the information brochure for the examination.

4.3 For detailed information on **CLAT-2017** examination for LLM, the interested candidates may log on to www.clat.ac.in

4.4. On completion of on-line application process, the candidates will be required to take print out of registration slip of CLAT-2017. These documents will also have the **CLAT-2017 registration number** of the candidate. **Candidates must preserve this documents carefully.**

4.5 Candidates after filling the form of CLAT-2017 examination for LLM will apply online at ONGC website www.ongcindia.com with the relevant link.

4.6 Candidates must enter the **same name in the same configuration** as they have entered while applying for **CLAT-2017** examination for LLM. For example, if the candidate has entered his name as Praveen Kumar Singh in the ON-LINE **CLAT-2017**, he must enter Praveen Kumar Singh (exactly same spelling) while applying to ONGC online. He must not enter P K Singh or Praveen K Singh.

4.7 Candidate need not pay any application fee to ONGC for this recruitment

5. IMPORTANT DATES:

a.	Start Date for receiving online application	5th May, 2017 (Tentative)
b.	Last date for receipt of on application	25th May, 2017 (Tentative)

6. GENERAL INSTRUCTIONS:

6.1 Candidates are advised to go through the detailed instructions for CLAT-2017 examination for LLM and the detailed advertisement of ONGC very carefully. On few of the parameters the criteria of CLAT-2017 and ONGC differ. The eligibility of candidates, writing CLAT-2017 examination for career in ONGC will be as per para 2.

6.2 Mere issue of call letter to the candidate will not imply that his/her candidature has been finally cleared by ONGC. Till such time the candidature is provisional and ONGC takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Interview.

6.3 Candidature is liable to be rejected at any stage of recruitment process or after recruitment or joining if any information provided by the candidate is found false or is not in conformity with eligibility criteria.

6.4 Appointment of selected candidates will be subject to their passing the Company's Medical Examination as per standards laid down under ONGC's Medical Examination of Employees Rules, 1996. Details of the rules are available on ONGC's website www.ongcindia.com

6.5 Candidates can go through the "**Frequently Asked Questions (FAQs)**" at www.ongcindia.com.

6.6 The selected candidates are liable to be posted anywhere in India or abroad.

6.7 Candidates employed in PSUs and Government departments will be required to produce **No Objection Certificate** at the time of interview.

6.8 For any dispute, Courts of New Delhi will have the jurisdiction.

6.9 For more information about the Company you may visit our website www.ongcindia.com.

DGM (HR) – Rectt
Oil and Natural Gas Corporation Ltd.
 Tel Bhawan, Dehradun

'ONGC is not responsible for printing errors, if any'