APPLICATION FOR THE POSTION OF CEO, ONGC FOUNDATION

From-

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TO,

Project Manager,

ONGC Foundation, 3rd Floor,

3015, Tower A, Deen Dyal Urja Bhawan,

5 A&B, Nelson Mendela Road,

New Delhi-110070

Sir,

In response to advertisement no………………………Dated …………….published in ……………………………….., I hereby submit my candidature for consideration for the position.

Please find attached duly filled in bio-data in prescribed format, along with documents in support.

Yours faithfully

Dated: Signature of candidate

Place: (Full Name……………………….)

NOTE:

1. **Scanned copy along with the documents/ credentials in support of qualification and experience may be sent by email and a print out of sent mail may be taken to be submitted along with original application and copies of documents at the time of interview, if called; and**
2. **Original documents and credentials in support of qualification and experience to be produced for verification at the time of interview.**

BIO-DATA FOR POSITION OF CEO, ONGC FOUNDATION,

Post Applied	CEO, ONGC Foundation	
Name (as per 10th Class certificate)		Paste Latest **Self Attested** Photograph
Date of Birth		
Category		
Gender		
Disability (if any)		
Nationality		
Employed with Govt./PSU (Yes/ No)		

Correspondence Address	
Permanent Address	
Email	
Phone/ Mobile No.	

Educational Qualifications

Sl No	Qualification, with specialisation (if any) (essential qualification, as per advt. and higher qualification, if any, from graduation onward)	Date of Acquiring	Full time/ Part time/ Distance	% of Marks	University/ Institute
1					
2					
3					
4					

Any other Qualification, Awards or Achievement	

Experience, as per advt.

Sl No	Employer Name	Position Held	Employment Period (From To)	Remarks
1				
2				

Declaration: I hereby declare that the particulars furnished above are true and correct and I am fulfilling the eligibility criteria and other requirements as laid down in the Advertisement No. ……………………………. for recruitment to the post of Chief Executive Officer, ONGC Foundation. In case any information provided by me is found to be incorrect or false, my candidature may be summarily rejected at any point of time.

Date: **(Signature of the Candidate)**

Place: **(Name   )**