



OIL AND NATURAL GAS CORPORATION LIMITED  
CAUVERY ASSET : HR/ER  
NERAVY COMPLEX, KARAİKAL - 609604  
Ph. No. 04368 - 235043

**Advertisement No. HRD / R&P / Medics / 1/ 2021**

**Engagement of Medical Officers on Contract Basis**

Oil and Natural Gas Corporation Limited (ONGC), a “Maharatna” Public Sector Enterprise, and India’s flagship energy major engaged in Exploration and Production of Oil and Gas in India and abroad, intends to engage Medical Officers on contract basis at its Cauvery Asset, Karaikal (Puducherry) on a consolidated honorarium.

Interested and eligible candidates are invited to appear for **Interview in-Person / online** for engagement on Contract Basis for a period of six months from the date of engagement for the following Position :

Name of Post & Duty Pattern	Number of Post						Emoluments	Qualification
	SC	ST	OBC	EWS	UR	Total		
Contract Medical Officer- General Duty (GDMO)	-	-	01	-	-	01	Rs. 72,000/- (Rupees seventy two thousand only) per month consolidated.	Bachelor of Medicine and Bachelor of Surgery ( <b>MBBS</b> )

**Interviews will be held by appearing in-Person / online at a later date which will be intimated.**

**Note :**

- The post is not reserved for Persons with Disability (PWD). However, the post of Contract Medical Officer-General Duty is identified suitable for PWD (OA=One Arm or OL=One Leg only), so eligible PWD candidates may also apply.
- There is no maximum age limit for eligibility.
- The Candidate must possess the essential prescribed qualifications as well as a valid registration with the concerned statutory authority (wherever applicable) **on or before the last date of submitting application**. Experience is desirable for the post.

- iv. Candidates seeking reservation under SC/OBC category, shall have to produce a certificate in the prescribed proforma ONLY, meant for appointment to posts under the Government of India, from the designated authority indicating clearly the candidate's caste/community, the Act/Order under which it is recognized as SC/OBC and the Village/Town the candidate is ordinarily a resident of. They must also ensure that the name of their caste/community and its spelling in their caste/community certificate should be exactly as mentioned in the lists notified by the central government from time to time (for OBC category, list of castes recognized by the Govt. of India as OBC castes in the central list is available on the site <http://www.ncbc.nic.in> and for SC category, the list for each state is available on the site <http://socialjustice.nic.in>). A certificate containing any variation in the caste/community name will not be accepted. Further, the OBC certificate should also clearly indicate that the candidate does not belong to creamy layer as defined by the Government of India for applying to posts and services under the Central Government.
- v. The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father's OBC certificate from the State to which he (father) originally belongs.
- vi. Prescribed format of the certificate for SC/OBC for employment in government undertaking is downloadable from ONGC's website [www.ongcindia.com](http://www.ongcindia.com).

#### **B. How to Apply**

- a) Candidates are required to send the scanned copy of neatly typed/hand written **Application** in the format given at Annexure-I of this advertisement to the email address: **hrd\_cauvery@ongc.co.in** as **pdf** file.

#### **b) Last date of sending application is 30<sup>th</sup> May 2021.**

- c) Candidates will be informed to **appear in-person / online**, with details of date, time and venue etc.
- d) All communications with the candidate shall be through SMS/ e-mail.
- e) Candidates are required to send the scanned copies (pdf format) of the following documents at the above email address:
  - i. Duly filled Application Format available at Annexure-I of this advertisement
  - ii. 2 recent passport size photograph
  - iii. All original educational certificates (class X onwards)
  - iv. Proof of valid registration with the statutory council (wherever applicable)
  - v. Self-attested experience certificates, caste/community certificate and EWS certificate (if applicable).

Note: The candidates shall be required to bring along the original certificates as above at the time of interview, in case the interview is held in-person.

- f) Candidates may please ensure that they are fulfilling all the requisite criteria prior to applying for the post failing which, their candidature is liable to be rejected/ cancelled at any stage of the recruitment process or even after selection.

#### **C. Selection Criteria:** Following weightages shall be assigned to different parameters in the selection process:

Qualification	70 marks (60 marks for essential qualification & up to 10 marks for any relevant higher qualifications)
Interview	30 marks
<b>TOTAL</b>	<b>100 marks</b>

**Note:**

- i. The breakup of 10 marks for such higher qualification shall be considered as follows:
  - a) Where a Bachelor's degree in the relevant field (M.B.B.S) is the minimum prescribed qualification, 5 marks shall be given to a Master's degree in the relevant field (e.g. MD/MS).
  - b) Further, additional 5 marks shall be given to a Post Master's qualification in the relevant field (e.g. M.Ch/ DM).
- ii. The higher qualifications considered for granting additional marks shall need to be in-line, for example an MBA in Hospital Administration shall not be considered as an in-line qualification where M.B.B.S. is the essential qualification.

**D.** Qualifying marks in the interview shall be 18 marks.

**E. Finalization of Merit List**

- i. Candidates who qualify in the interview shall be empaneled in the Merit List.
- ii. Offer of appointment shall be issued to the candidates based on their relative rank in the Merit List prepared on the sum total of marks scored by the candidate in qualification and interview.
- iii. In case of a tie in the total marks scored between two or more candidates, then the candidate who scores more marks in interview shall be considered senior. In case there too the marks are equal, then the candidate who is older in age shall be considered senior for issue of offer of appointment.

**F.** Appointment of selected candidates will be **subject to their passing the company's Medical Examination** as per standards laid down under ONGC Medical Examination of Employees Rules, 1996. Details of the rules are available on ONGC's Website at [www.ongcindia.com](http://www.ongcindia.com)

**G. Important dates for determining Eligibility Criteria**

<ul style="list-style-type: none"> <li>• Possession of Minimum Essential Qualifications as mentioned in this advertisement at para A, including possession of in-line higher qualification</li> <li>• Valid Registration with the Statutory Council (wherever applicable)</li> </ul>	<b>30.05.2021</b>
<ul style="list-style-type: none"> <li>• Caste /Community/ EWS certificate</li> </ul>	Validity of the OBC /SC/EWS certificate shall be tested with respect to the date of interview (30.05.2021) [the caste/ community should be included in the list of OBC /SC as on 30.05.2021 for the state of which he/she is ordinarily a resident]

**H. Important Dates**

Sl No.	Particulars	Date
1	Start date for mailing application form with relevant documents	25 <sup>th</sup> May 2021
2	End Date for Mailing relevant documents to <a href="mailto:hrd_cauvery@ongc.co.in">hrd_cauvery@ongc.co.in</a>	30 <sup>th</sup> May 2021

**I. General Instructions:**

- i. Engagement is purely temporary on contract for a period of six months from the date of engagement. Contract tenure will commence from the date of joining.
- ii. Engagement on contract would be subject to medical fitness.
- iii. Selected candidates shall be required to sign a contract agreement as per the terms and conditions of ONGC. The contract shall end on expiry of the prescribed period and no separate notice shall be required to be given.
- iv. The contract can be terminated at any time by giving one month's notice, by either side.

- v. No claim for regular employment in ONGC, by virtue of this contractual engagement, shall be entertained at any stage.
- vi. Selected candidates will be paid consolidated monthly remuneration as mentioned above.
- vii. Twelve days Casual Leave will be granted in a calendar year on a pro-rata basis. One casual leave will be allowed for a month. Maternity leave will be granted to female doctors as per Maternity Benefit Amendment Act, subject to fulfillment of eligibility conditions laid down in the Act.
- viii. Candidature/contract of candidate(s) submitting false certificates or suppression/ submission of incorrect information shall be liable for termination/ disqualification/ rejection at any stage.
- ix. Only Indian nationals need apply.
- x. No TA/DA shall be paid for attending the interview.
- xi. Interested candidates fulfilling the above conditions should send their application through email to **hrd\_cauvery@ongc.co.in** prescribed format along with scanned copies of original certificates including No Objection Certificate (NOC) from existing employer, if any (in case of Govt./ PSU employees).
- xii. The candidates should be ready to appear for interview in-person / online.
- xiii. The selected candidates shall be posted in Karaikal.
- xiv. For more information about the Company, you may please visit our website [www.ongcindia.com](http://www.ongcindia.com).

**J. Medical Facilities:**

- i. In-house OPD facility in respect of self, spouse and two immediate dependents i.e. children and/ or parents. However, outside reference for medicine/ consultation shall not be permissible.
- ii. Family floater cover of Rs. 5 lakh for indoor treatment in respect of self, spouse and two immediate dependents i.e. children and/ or parents.

**Deputy General Manager (HR) – I/c HRD  
ONGC, Cauvery Asset**

ADVT. No.: Contract Medic /1/2021



ओयल एण्ड नैचुरल गैस कार्पोरेशन लिमिटेड  
**OIL AND NATURAL GAS CORPORATION LIMITED**  
**CAUVERY ASSET, DISTT. KARAIKAL (PUDUCHERRY)-609604**

**APPLICATION**

Application for the Post of : General Duty Medical Officer on contract basis

<b>Affix passport size Photograph</b>
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(FILL IN CAPITAL LETTERS ONLY)

1	Post applied for	
2	Name of the candidate	
3	Nationality	
4	Father's Name	
5	Mother's Name	
6	Date of Birth	
7	Category : (UR / SC / ST / OBC/ EWS)	
8	a) Whether PWD (Yes /No)	
	b) If yes , Type of Disability (OA/OL)	
9	<b>Mailing address :</b>	
	House No. & Street	
	Area	
	City / Town with Pin Code	
	District	
10	Telephone No.	
11	Mobile No.	
12	E-mail address	

13	<b>Qualification:</b>					
	Sl No	Exam Passed	University/ College/ Institute	Year of passing	Class	Percentage of Marks
		M.B.B.S				
		MD				
		MCh				
		DM				
14	Medical Council Registration No. & Place :					

15	EXPERIENCE:					
Sl No	Organisation	Post Held	Period		Last Pay	Nature of duties
			From	To		

I certify that the above information is correct and supporting documents are enclosed.

PLACE: Karaikal

SIGNATURE :

DATE :

NAME :