

	<p>Oil And Natural Gas Corporation Ltd., JORHAT Office of Incharge-HR/ER</p> <p>2021-21/Advt. No. 2/Contract Medic Jorhat</p>
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ENGAGEMENT OF DOCTORS ON CONTRACT BASIS AT JORHAT

Oil and Natural Gas Corporation Limited (ONGC), a “Maharatna” Public Sector Enterprise, and India’s flagship energy major engaged in Exploration and Production of Oil and Gas in India and abroad, intend to engage Medical Officers on contract basis at its Jorhat Workcentre on a consolidated honorarium.

Interested and eligible candidates are invited to apply for the post. ONGC may shortlist applications if number of applications received is large. Shortlisted candidates will be called to appear for **Interview Through Online Method** for engagement on Contract Basis for the following Positions.

A. Details of the Posts, Essential qualifications and Honorarium

S N	Post	No. of Vacancies with Applicable Reservation						Qualification	Fixed Honorarium per Month	Period of engagement on Contract basis
		SC	ST	OBC	EWS	UR	Total			
1.	Medical Officer (Field Duty)	-	-	-	-	01	01	MBBS with Valid registration at State Medical Council or Medical Council of India	Rs.75,000/-	From the date of engagement till 30.06.2022

Selected candidates will be able to join the post immediately or as decided by ONGC administration whichever is earlier.

Interviews will be held by through Online Method of Whatsapp/ Skype/ Zoom/ Google Meet/Webex, etc. as decided by ONGC management.

Note:

- i. None of the posts are reserved for Persons with Disability (PWD).
- ii. There is no maximum age limit for eligibility.
- iii. The Candidate must possess the essential prescribed qualifications as well as a valid registration with the concerned statutory authority (wherever applicable) **on or before the last date of application**. Experience is desirable for all posts.
- iv. Nomenclature of qualifications shall be as prescribed by UGC/ Medical Council of India.
- v. **Qualifications equivalent to the one prescribed in this advertisement including qualifications acquired from a foreign university will not be accepted.**
- vi. Where the posts specified in this advertisement are not reserved for any category(ies), a reserved category candidate can also apply, provided he fulfils the criteria specified for the post. However, he/she shall be treated at par with unreserved category candidates.

B. How to Apply

- a) Candidates interested in applying for the advertised post need to send their details as per detailed advertisement on our website www.ongcindia.com.

b) Candidates are required to send the scanned copy of the Application in the format given at Annexure-I of this advertisement to the email address : hrjorhat@ongc.co.in as pdf file.

c) Last date of sending application is **12th July 2021**.

d) All communications with the candidate shall be through SMS/ e-mail.

e) Candidates are required to send the original scanned copies (pdf or jpg format) of the following documents at the above email address:

i. Duly filled Application Format available at **Annexure-I** of this advertisement

ii. 2 recent passport size photograph

iii. 10th Class Admit/Mark sheet/passing certificate

iv. MBBS Mark Sheets & Certificate

v. Post-Graduation Mark sheet & Certificate (if applicable)

vi. Certificate of Additional Qualification (MCh/ DM) (If applicable)

vii. Medical Council Registration Certificate

viii. Aadhar Card or any other ID proof

ix. Caste/ PWD Certificate (If applicable)

x. Certificate in Occupational Health (If applicable)

xi. Experience Certificate (If any)

xii. All original educational certificates (class X onwards)

xiii. Self-attested experience certificates, (if applicable).

f) The shortlisted candidates will be informed through e-mail and SMS about date & time of interview. Candidates are advised to provide correct information in their online application.

g) The electronic mode of interview (Google Meet/ WhatsApp/ Zoom Call/ Skype/ Webex) will be intimated to the candidates in advance. However, the candidates are advised to be prepared to give interview in all the medium mentioned here, and also to appear in person, if so required by ONGC.

h) Candidates may please ensure that they are fulfilling all the requisite criteria prior to applying for the post failing which, their candidature is liable to be rejected/ cancelled at any stage of the recruitment process or even after selection.

C. Selection Criteria: Following weightages shall be assigned to different parameters in the selection process:

Qualification	70 marks (60 marks for essential qualification & up to 10 marks for any relevant higher qualifications)
Interview	30 marks
TOTAL	100 marks

Note:

i. The breakup of **10** marks for such higher qualification shall be considered as follows:

a) Where a Bachelor's degree in the relevant field (M.B.B.S.) is the minimum prescribed qualification, 5 marks shall be given to a Master's degree in the relevant field (e.g. MD/MS).

b) Further additional 5 marks shall be given to a Post Master's qualification in the relevant field (e.g. M.Ch/ DM).

ii. The qualifications considered for granting additional marks shall need to be in line, for example an MBA in Hospital Administration shall not be considered as inline qualifications where M.B.B.S. is the essential qualification.

D. Qualifying marks in the interview shall be **18** marks for UR/OBC.

E. Finalization of Merit List

i. Candidates who qualify in the interview shall be empanelled in the Merit List.

ii. Offer of appointment shall be issued to the candidates based on their relative rank in the Merit List prepared on the sum total of marks scored by the candidate in qualification and interview.

iii. In case of a tie in the total marks scored between two or more candidates, then the candidate who scores more marks in interview shall be considered senior. In case there too the marks are equal, then the candidate who is older in age shall be considered senior for issue of offer of appointment.

F. Appointment of selected candidates will be **subject to their passing the company's Medical Examination** as per standards laid down under ONGC Medical Examination of Employees Rules, 1996. Details of the rules are available on ONGC's Website at www.ongcindia.com.

G. Important dates for determining Eligibility Criteria

<ul style="list-style-type: none"> • Possession of Minimum Essential Qualifications as mentioned in this advertisement at para A including possession of inline higher qualification • Valid Registration with the Statutory Council (wherever applicable) 	<ul style="list-style-type: none"> • The Candidate must possess the essential prescribed qualifications as well as a valid registration with the concerned statutory authority (wherever applicable) on or before the last date of application (i.e. 12th July 2021). <p>Experience is desirable for all posts.</p>
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H. Important Dates

SN	Particulars	Date
1.	Start date for mailing application form with relevant documents	8th July 2021, 1000 hours
2.	End date for mailing relevant documents to hrjorhat@ongc.co.in	12th July 2021, 1800 hours

I. General Instructions:

i. Engagement is purely temporary on contract basis for a period up to **30.06.2022**. Contract tenure will commence from the date of joining.

ii. Engagement on contract would be subject to medical fitness.

iii. Selected candidates shall be required to sign a contract agreement as per the terms and conditions of ONGC. The contract shall end on expiry of the prescribed period and no separate notice shall be required to be given.

iv. The contract can be terminated at any time by giving one month's notice, by either side.

v. No claim for regular employment in ONGC, by virtue of this contractual engagement, shall be entertained at any stage.

vi. Selected candidates will be paid consolidated monthly remuneration as mentioned above.

vii. On successful completion of one year period, an annual increase at following rates may be considered:

Category	Full time
Doctors	1000

viii. Twelve days Casual Leave will be granted in a calendar year on a pro-rata basis. One casual leave will be allowed for a month. Maternity leave will be granted to female doctors as per Maternity Benefit Amendment Act, subject to fulfilment of eligibility conditions laid down in the Act.

ix. Candidature/contract of candidate(s) submitting false certificates or suppression/ submission of incorrect information shall be liable for termination/ disqualification/ rejection at any stage.

x. Only Indian nationals need apply.

xi. No TA/DA shall be paid for attending the interview.

xii. Interested candidates fulfilling the above conditions should send their application through email to **hrjorhat@ongc.co.in** prescribed format along with scanned copies of original certificates including No Objection Certificate (NOC) from existing employer, if any (in case of Govt./ PSU employees).

xiii. The candidates should be ready to appear for interview through online method, as decided by ONGC.

xiv. The selected candidates shall be posted in operational areas of ONGC, Jorhat

xv. For more information about the Company, you may please visit our website www.ongcindia.com.

J. Medical Facilities:

i. In-house OPD facility in respect of self, spouse and two immediate dependents i.e. children and/ or parents. However, outside reference for medicine/ consultation shall not be permissible.

ii. Family floater cover of **₹ 5 lakh** for indoor treatment in respect of self, spouse and two immediate dependents i.e. children and/ or parents.

GM (HR) I/c HR-ER
Oil and Natural Gas Corporation Limited
Jorhat

Advt. No. 3/Contract Medic Jorhat



ओयल एण्ड नैचुरल गैस कार्पोरेशन लललितेड
OIL AND NATURAL GAS CORPORATION LIMITED
Assam & Assam Arakan Basin and Jorhat Asset,
Human Resource & Employee Relations,
Cinnamara, Jorhat – 785704 (Assam)

APPLICATION

Application for the Post of :

- A) General Duty Medical Officer on contract basis
B) Medical Officer (Occupational Health) on contract basis
C) Field Medical Officer on contract basis
D) General Duty Medical Officer on contract basis (Covid Duty)

Affix passport
size
photograph

(FILL IN CAPITAL LETTERS ONLY)

1	Post applied for	
2	Name of the candidate	
3	Nationality	
4	Father's Name	
5	Mother's Name	
6	Date of Birth	
7	Category : (UR / SC / ST / OBC/ EWS)	
8	a) Whether PWD (Yes /No)	
	b) If yes , Type of Disability (OA/OL)	
9	Mailing address :	
	House No. & Street	
	Area	
	City / Town with Pin Code	
	District	
10	Telephone No.	
11	Mobile No.	
12	E-mail address	

13	Qualification:					
	Sl no.	Exam passed	University/ College/ Institute	Year of passing	Class	Percentage of Marks
		M.B.B.S				
		MD				
		MCh				
		DM				

14	Medical Council Registration No. & Place :
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15		EXPERIENCE:				
Sl No	Organization	Post Held	Period		Last Pay	Nature of duties
			From	To		

I certify that the above information is correct and supporting documents are enclosed.

PLACE: Jorhat

SIGNATURE :

DATE :

NAME :

List of Documents to be sent to hrjorhat@ongc.co.in along with scanned copy of Application form: Copy of :-

- 1) 10th Class Mark sheet
- 2) MBBS Mark Sheets & Certificate
- 3) Post Graduation Mark sheet & Certificate (if applicable)
- 4) Certificate of Additional Qualification (MCh/ DM) (If applicable)
- 5) Medical Council Registration Certificate
- 6) Aadhar Card
- 7) Caste/ PWD Certificate (If applicable)
- 8) Certificate in Occupational Health (If applicable)
- 9) Experience Certificate (If any)

Note: The above Application form along with requisite documents should be sent in **PDF/ JPEG** Format only.