



**OIL AND NATURAL GAS CORPORATION LTD.**  
**CAUVERY ASSET : HR / ER :: HRD**  
**NERAVY COMPLEX, KARAIKAL-609 604**  
**Ph.No.04368-235086 / 235034**

**Advertisement No. HRD/R&P/LAQ-1/2025**

ONGC, Cauvery Asset, Karaikal invites qualified & experienced **Retired Revenue Officials** with high calibre to appear for interview for the posts as mentioned below on contract basis:

**ENGAGEMENT OF RETIRED REVENUE OFFICIALS:**

SI	Post	Remuneration per month (in Rs.)	Qualification & Experience	No. of Posts	Period of Engagement
1	Retd.- Surveyor/ Retd – Deputy Surveyor	30,000/-	Retd.- Surveyor with minimum qualification of SSLC and sufficient knowledge in Land Acquisition Jobs	01 (One)	For a period of 19 months from Date of joining
2	Retd. Deputy Collector/ Retd- Tahsildar / Retd-Deputy Tahsildar	38,000/-	Retd-Deputy Collector/ Retd. Tahsildar, Minimum qualification of SSLC with 3 years' experience in Land Acquisition Jobs	01 (One)	For a period of 17 months from Date of joining

Candidates should submit application prescribing the name of the post applied for along with Medical Fitness Certificate. Candidates can apply for multiple posts according to the eligibility criteria mentioned above.

**a. Terms & Conditions: -**

1. The candidates are to be medically and physically fit for the assignment. Medical Fitness Certificate issued by District Government Hospital in format available at Annexure-2 of this advertisement is to be attached along with application to be eligible for attending the interview. However, the final engagement shall be subject to Medical Fitness Examination conducted by ONGC, Cauvery Asset.
2. Engagement is purely on contract basis from the actual date of assumption of charge till completion of tenure from the date of assumption of charge. The candidates will have to undergo Medical Fitness Examination conducted by ONGC, Cauvery Asset, after interview. The date and venue for the Medical Fitness examination will be intimated after interview through e-mail/SMS. No DA/TA will be paid for attending Medical Fitness Examination.
3. The selected candidate will have to sign contract with ONGC for the perspective period.
4. The selected candidates will be paid consolidated monthly remuneration as mentioned above against the posts.
5. Notice period of one month would be required to be given from either side for termination of contractual engagement, if terminated prior to stipulated period.

6. Contract tenure will commence from the date of assumption of charge.
7. No claim for regularization in ONGC will be entertained by virtue of this contractual engagement.
8. No DA/TA will be paid for attending of interview.
9. Only Indian Nationals are eligible for the given post.
10. Candidates under the age of 73 as on 26.04.2025 are eligible for applying.

**b. How to Apply**

I. Candidates are required to send the scanned copy of neatly typed/handwritten Bio-data form and Medical Fitness Certificate issued by District Government Hospital in the format given at Annexure-1 and Annexure-2 respectively of this advertisement to the email address: **hrd\_cauvery@ongc.co.in** as pdf file.

II. The interviews will be held at ONGC office  
No DA/TA will be paid for attending interview.

**III. Last date of sending application is 26<sup>th</sup> April 2025.**

IV. Candidates will be informed to **appear in Interview**, with details of date and time etc.

V. All communications with the candidate shall be through SMS & e-mail.

VI. Candidates are required to send the scanned copies (pdf format) of the following documents at the above-mentioned email address:

- i. Duly filled Bio-data Form available at Annexure-1 of this advertisement
- ii. Medical Fitness Certificate issued by District Government Hospital available at Annexure-2 of this advertisement
- iii. 2 recent passport size photographs.
- iv. All original educational certificates (class X onwards)
- v. Self-attested experience certificates, caste/community certificate and EWS certificate (if applicable).

Note: The candidates shall be required to bring along the original certificates as above at the time of interview, in case the interview is held at ONGC, Cauvery Asset, Karaikal premises.

VII. Candidates may please ensure that they are fulfilling all the requisite criteria prior to applying for the post, failing which, their candidature is liable to be rejected/ cancelled at any stage of the recruitment process or even after selection.

**c. Important Dates**

Sl No.	Particulars	Date
1	Start date for mailing application form with relevant documents	17 <sup>th</sup> April 2025
2	End Date for Mailing relevant documents to <b>hrd_cauvery@ongc.co.in</b>	26 <sup>th</sup> April 2025

**GM (HR) – I/c HRD**

**ONGC, Cauvery Asset**



Annexure-1

**OIL AND NATURAL GAS CORPORATION LTD.,  
CAUVERY ASSET, KARAIKAL-609 604**

**Retired Revenue Officials engagement**

**Bio-data Form**

Affix  
Passport  
size  
Photo

Post applied for:

1. Name : .....
2. Father's Name : .....
3. Date of Birth : .....
4. Retired As / from : .....
- .....

5. Qualifications:

Sl	Name of Exam	Year	% Marks obtained

6. Residential Address with

Tel No. / Mobile No. : .....

Email ID : .....

.....

7. Community

(SC/ST/OBC/EWS/UR) : .....

8. Experience

: .....

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.....

.....

Date:

Signature of the candidate

CERTIFICATE OF MEDICAL FITNESS ON FIRST APPOINTMENT IN ONGC

I, hereby certify that I have examined Shri / Smt \_\_\_\_\_  
S/o/D/o \_\_\_\_\_, a candidate for employment in  
ONGC and cannot discover that he/she has any disease (communicable or otherwise)  
constitutional weakness or bodily infirmity  
except \_\_\_\_\_.

I do not consider this a disqualification for employment in the post of \_\_\_\_\_ in ONGC.

He is **physically fit** to perform the field job of \_\_\_\_\_ in  
ONGC.

Shri / Smt \_\_\_\_\_'s age according to  
his/her statement is \_\_\_\_\_ years and by appearance \_\_\_\_\_ years.

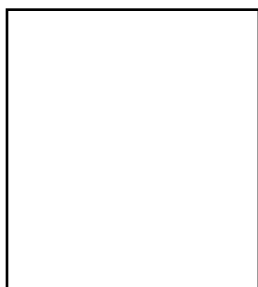
Identification marks:

- a) \_\_\_\_\_  
b) \_\_\_\_\_

I certify that this candidate is medically fit.

Signature of the Candidate:

Signature of Dist. Civil Surgeon  
District Government Hospital.



Photograph of the candidate  
To be affixed by the Dist. Civil Surgeon

