



**Oil and Natural Gas Corporation Ltd.,
JORHAT
Office of GM(HR)-Incharge HR/ER
Advt. No. 1/2022**

ENGAGEMENT OF DOCTORS ON CONTRACT BASIS AT JORHAT

Oil and Natural Gas Corporation Limited (ONGC), a “Maharatna” Public Sector Enterprise, and India’s flagship energy major engaged in Exploration and Production of Oil and Gas in India and abroad, intends to engage Doctors-Emergency / General Duty & Specialists on **contract basis** at ONGC Dispensary, Cinnamara Complex, Jorhat-785704, Assam on a consolidated honorarium.

Interested and eligible candidates are invited to appear for Interview for engagement on Contract Basis (from the date of engagement) till 30.06.2024 for the following Positions:

A. Details of the Posts, Essential qualifications and Honorarium :

Name of Post	Number of Post						Emoluments per month consolidated	Qualification
	UR	EWS	OBC	SC	ST	Total		
Contract Medical Officer – Field Medical Officer (FMO)	03	01	01	01	--	06	₹ 1,05,000/- (Rupees one lakh five thousand only)	Bachelor of Medicine and Bachelor of Surgery (MBBS)
Contract Medical Officer – Occupational Health (OH)[#]	01	-	-	-	-	01	₹ 1,00,000/- (Rupees one lakh only)	
Contract Medical Officer – Homeopathy	01	-	-	-	-	01	₹ 65,000/- (Rupees sixty five thousand only)	Bachelor of Homeopathic Medicine and Surgery (BHMS)
Total	05	01	01	01	--	08		

Candidates having training in occupational health/ public health or occupational medicine will be preferred.

Note:

- i. None of the posts are reserved for PWBD. However, the post of Contract Medical Officer – Occupational Health is identified as per following categories, so eligible PWBD candidates may also apply :

S.No	Post	Identified suitable for PWBD
1	Contract Medical Officer – Occupational Health	Category B (HH) ; C (OL, DW, AAV) ; D (ASD(M), SLD, MI) ; E (Combination of C to D)

Abbreviations Used: PWBD - Persons with Benchmark Disabilities; Category B - Deaf and Hard of Hearing; Category C - Locomotors disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy; Category D - Autism, intellectual disability, specific learning disability and mental illness; Category E - Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness; HH –Hard of hearing; OL, DW, AAV - One Leg, Dwarfism, Acid Attack Victims; SLD = Specifics learning disability; MI – Mental illness; ASD(M) – Autism Spectrom Disorder (Mild)

- ii. There is no maximum age limit for eligibility.
- iii. The Candidate must possess the essential prescribed qualifications as well as a valid registration with the concerned statutory authority (wherever applicable) on or before the last date of submitting application. Experience is desirable for all posts.
- iv. Nomenclature of qualifications shall be as prescribed by UGC/ Medical Council of India.
- v. The degree of MBBS / BHMS should compulsorily be registered with Medical Council of India / State.
- vi. Qualifications equivalent to the one prescribed in this advertisement including qualifications acquired from a foreign university (If not MBBS / BHMS) will not be accepted.
- vii. Where the posts specified in this advertisement are not reserved for any category (ies), a reserved category candidate can also apply provided he/she fulfills the criteria specified for the post. However he/she shall be treated at par with Unreserved category candidates.

- viii. Candidates seeking reservation under OBC/SC-category, shall have to produce a certificate in the prescribed proforma ONLY, meant for appointment to posts under the Government of India, from the designated authority indicating clearly the candidate's caste/community, the Act/Order under which it is recognized as OBC/SC-and the Village/Town the candidate is ordinarily a resident of. They must also ensure that the name of their caste/community and its spelling in their caste/community certificate should be exactly as mentioned in the lists notified by the central government from time to time (for OBC category, list of castes recognized by the Govt. of India as OBC castes in the central list is available on the site <http://www.ncbc.nic.in> , for SC category the list of castes for each state is available on the site <http://socialjustice.nic.in>. A certificate containing any variation in the caste/community name will not be accepted. Further, the OBC certificate should also clearly indicate that the candidate does not belong to creamy layer as defined by the Government of India for applying to posts and services under the Central Government.
- ix. The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father's OBC certificate from the State to which he (father) originally belongs.
- x. Prescribed format of the certificate for OBC/SC/ST/PWBD for employment in government undertaking is down- loadable from ONGC's website www.ongcindia.com.
- xi. Candidates seeking reservation under EWS will have to submit at the time of registration, an Income and Asset Certificate issued by a competent authority. The prescribed format and the competent authority have been given in Department of Personal & Training Office Memorandum No. 36039/1/2019 – Estt (Res) dated 31/01/2019.
- xii. Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non-availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog.

B. How to Apply

- i. Candidates need to visit www.ongcindia.com to register on our Registration web link. The registration site shall remain open from **20.06.2022 to 27.06.2022**.
- ii. Candidates will be informed about interview with details of date, time and venue etc. through email / SMS.
- iii. All communications with the candidate shall be through SMS/ e-mail.
- iv. Candidates need to mail the following documents in pdf/jpeg/jpg format (mentioning their name and name of document) to email id – hrjorhat@ongc.co.in after completing registration in Google Form:
 - a) Scanned copy of any one Photo identity proof like PAN Card, Aadhar card, Passport, Driving License. Voter I Card.
 - b) Scanned copy of Passport size photograph in jpg/ jpeg format. (upto 200 kb size)
 - c) Class 10th Board Certificate containing Date of Birth (DOB). No other proof for determining Date of Birth shall be considered.
 - d) Consolidated Marksheet of MBBS / BHMS Degree
 - e) Calculation Sheet for Percentage Obtained in BHMS Degree with copy of relevant rules of University / Institute.
 - f) M.B.B.S. / BHMS Degree.
 - g) Internship Completion Certificate.
 - h) Valid Registration Certificate with the statutory registration Council like MCI etc.
 - i) SC/OBC Caste /EWS Certificate (in case of OBC candidate caste certificate / NCL certificate should be in central government format).
 - j) PWBD Certificate (if applicable) Certificate of disability should be issued by Civil Surgeon in case of PWBD Certificate. The minimum degree of disability in order for a person to be eligible for any concessions/benefits would be 40%.
 - k) Proof of Higher Qualification (if any) - Mark sheet of all semesters and Degree/ Diploma Certificate.
 - l) Experience Certificate (if any).
- m) No Objection Certificate (NOC) from existing employer, if any (in case the candidate is a regular employee in a Govt. organisation / PSU).
- n) Valid proof of change of name (in case, applicable).

- v. Candidates will be required to bring the above documents in original and report for interview as per date, time and venue intimated. The interviews will be held in-person (physical mode) at Jorhat, however depending on situation, candidates may be asked to appear through online method such as Zoom, Webex, Google Meet, MS Team etc.
- vi. Candidates may please ensure that they are fulfilling all the requisite criteria prior to applying for the post failing which, their candidature is liable to be rejected/ cancelled at any stage of the recruitment process or even after selection.

C. Shortlisting of Candidates for Interview of Contract Medical Officer – Homeopathy : If large number of candidates apply for Post of Contract Medical Officer - Homeopathy than ONGC may require to shortlist candidates for personal interview based on their marks in minimum essential qualification and inline higher qualifications. If situation arises than candidates will be shortlisted in the ratio of 1:10 (i.e. for 1 vacancy, 10 candidates will be called) on the sum total of weightages assigned to minimum essential qualification and inline higher qualifications as follows:

Weightage of % marks scored in BHMS	-	80 (eg. 60% marks in BHMS degree will have weightage of 48 marks)
Marks for having relevant MD degree	-	20 marks
Total Marks	-	100

Bunching – In case there are more than one candidate at minimum cut-off mark, all such candidates will be shortlisted for interview.

The percentage of marks has to be calculated as per institute / university rules. Candidates have to provide proof of calculation of percentage in case they are shortlisted for interview. Candidates are also advised to provide correct information in their online application.

D. Selection Criteria: Following weightages shall be assigned to different parameters in the selection process:

Qualification	70 marks (60 marks for essential qualification & up to 10 marks for relevant higher qualifications)
Interview	30 marks
TOTAL	100 marks

Note:

- i. The breakup of 10 marks for such higher qualification shall be considered as follows:
 - a) Where a Bachelor's degree in the relevant field (M.B.B.S. or BHMS) is the minimum prescribed qualification, 5 marks shall be given to a Post-Graduation (PG) degree (e.g. MD/MS).
 - The qualification of PG in Community Health or Medicine/Preventive and Social Medicine/Occupational Health or Medicine will be eligible for 5 marks in the post Contract Medic – Occupational Health but the same shall not be eligible for additional 5 marks in the post of Contract Medics – Field Duty.
 - The PG qualification in Anesthesiology/Dermatology, Venereology and Leprosy/Family Medicine/General Medicine/Pediatrics/Palliative Medicine/Pathology/Psychiatry/Radio-Diagnosis / Radiology/Tuberculosis and Respiratory diseases/Emergency and Critical care/Ear, Nose and Throat/General Surgery/Ophthalmology/Orthopedics/Obstetrics and Gynecology/Pulmonary and Sleep disorders/Traumatology & Surgery/Otorhinolaryngology will be eligible for additional 5 marks for the post of Contract Medic - Field Duty / Occupational Health. Other qualifications such as PG in Biochemistry/Forensic Medicine/Microbiology/Pharmacology/ Physical Medicine and Rehabilitation/Physiology will not be eligible for additional 5 marks.
 - The PG qualification in Homeopathy will be eligible for additional 5 marks for the post of Contract Medic – Homeopathy.
 - b) Further additional 5 marks shall be given to a Post Master's qualification in the relevant field (e.g. M.Ch/DM).

- ii. The qualifications considered for granting additional marks shall need to be in line, for example an MBA in Hospital Administration shall not be considered as an inline qualifications where M.B.B.S. is the essential qualification.

E. Qualifying marks in the Interview shall be 18 marks for UR/EWS/OBC and 12 marks for SC category.

F. Finalization of Merit List

- i. Candidates who qualify in the interview shall be empanelled in the Merit List.
- ii. Offer of appointment shall be issued to the candidates based on their relative rank in the Merit List prepared on the sum total of marks scored by the candidate in qualification and interview.
- iii. For posts other than Contract Medical Officer-Occupational Health, in case of a tie in the total marks scored between two candidates, then the candidate who scores more marks in interview shall be considered senior. In case there too the marks are equal then the candidate who is older in age shall be considered senior for issue of offer of appointment.
- iv. In the same way, for the post of Contract Medical Officer-Occupational Health, in case of a tie in total marks between two candidates, one of whom has a training in occupational health/ public health or occupational medicine and the other doesn't, then preference shall be given to the candidate who has a training in occupational health/ public health or occupational medicine.
- v. The selection Panel of Contract Medics shall be valid till the remainder of the sanctioned tenure.

G. Appointment of selected candidates will be **subject to their passing the company's Medical Examination** as per standards laid down under ONGC Medical Examination of Employees Rules, 1996. Details of the rules are available on ONGC's Website at www.ongcindia.com

H. Crucial dates for determining Eligibility Criteria :

<ul style="list-style-type: none"> • Possession of Minimum Essential Qualifications as mentioned in this advertisement at para A including possession of inline higher qualification • Valid Registration with the Statutory Council (wherever applicable) 	<p>On or before date of interview</p>
<ul style="list-style-type: none"> • Caste/ PWBD certificate 	<ul style="list-style-type: none"> • Validity of the SC/EWS/OBC certificate shall be tested with respect to the last date of pre-registration (27.06.2022) [the caste/ tribe should be included in the list of SC/OBC as on 27.06.2022 for the state of which he is ordinarily a resident]. • Validity of the PWBD certificate shall be tested with respect to the last date of pre-registration (27.06.2022) [the Disability should have been acquired before 27.06.2022]. Further the Disability certificate should have been issued by the Competent Medical Board duly constituted by the Central/ State government.

I. Important Dates :

S.No	Particulars	Date
1.	Start of Pre-Registration	20.06.2022
2.	End Date for Pre-Registration	27.06.2022, 1630 hours
3.	End Date for Mailing relevant documents to hrjorhat@ongc.co.in	27.06.2022, 2359 hours

J. General Instructions:

- i. Engagement is purely temporary on contract basis for a period up to 30.06.2024. Contract tenure will commence from the date of joining.

- ii. Engagement on contract would be subject to medical fitness.
- iii. Selected candidates shall be required to sign a contract agreement as per the terms and conditions of ONGC. The contract shall end on expiry of the prescribed period and no separate notice shall be required to be given.
- iv. The contract can be terminated at any time by giving one month's notice, by either side.
- v. No claim for regular employment in ONGC, by virtue of this contractual engagement, shall be entertained at any stage.
- vi. Selected candidates will be paid consolidated monthly remuneration as mentioned above.
- vii. On successful completion of one year period an annual increase at following rates may be considered:

Category	Full time (₹)
Doctors -Allopathy	1500
Doctors - Homeopathy	800

- viii. Twelve days Casual Leave will be granted in a calendar year on a pro-rata basis. One casual leave will be allowed for a month. Maternity leave will be granted to female doctors as per Maternity Benefit Amendment Act, subject to fulfillment of eligibility conditions laid down in the Act.
- ix. Candidature/contract of candidate(s) submitting false certificates or suppression/ submission of incorrect information shall be liable for termination/ disqualification/ rejection at any stage.
- x. Only Indian nationals need apply.
- xi. No TA/DA shall be paid for attending the interview.
- xii. Interested candidates fulfilling the above conditions will have to appear for an interview (physical / online). Candidates shall be intimated the date and time of interview through SMS/ E-mail.
- xiii. The selected candidates shall be posted in Jorhat. The contract doctors shall be required to perform duty at various Field installations / Rigs / Drill-Site Accommodations of ONGC on 14 days on/off duty pattern, ONGC Dispensaries situated at Jorhat/ Golaghat or any other district of Assam where ONGC is operating; at the discretion of ONGC.
- xiv. For more information about the Company, you may please visit our website www.ongcindia.com.

K. Medical Facilities:

- i) In-house OPD facility in respect of self, spouse and two immediate dependents i.e. children and/ or parents. However, outside reference for medicine/ consultation shall not be permissible.
- ii) Family floater cover of ₹ 7.5 lakhs for indoor treatment in respect of self, spouse and two immediate dependents i.e. children and/ or parents.

GM (HR)-I/c HR-ER
Oil and Natural Gas Corporation Limited
A&AA Basin, Jorhat, Assam